

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of August 24, 2026

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Phillip Thompson, Troy Grant, Patrick Murphy, David Skinner, Erika Guess
- Trustees Absent: none
- Also in attendance: Chief Barclay Harris, Travis Simpson, Tom Scott, Lanae Clarke, Kelly Haney, Gail Chevalier

Visitor's Recognition/Comments:

- Lanae Clarke appeared before the Board. She was just appointed to fill out the remaining term on the Sangamon County Board. She is also on the ballot in November. She provided information on the committees that she is currently involved in.
- Tom Scott appeared before the Board. He lives on San Terra by the trailer park. He and his wife would like to split their property into two lots, sell their house and barn, and build a home on the new lot. Although he is not within the Village limits, Sangamon County requires that he get Village Board approval since he is within 1.5 miles of the Village limits. He needs board approval to move forward.

Motion made by Trustee Murphy for Board approval for Tom Scott to split his property as requested. He is exempt from Zoning Rule 9-2-6b. as he is outside Village limits. Board approval has been requested by the property owner Tom Scott.

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

- Gail Chevalier appeared before the Board for a request for property maintenance. She advised there are lots of properties around town that need cleaned up including some properties with health and safety concerns with roofs on houses and garages that are going to fall in. Trustee Murphy advised we are following procedures with problem properties and that Sangamon County did not see the house on Penn as a hazard. She advised that Auburn doesn't seem to have a problem getting problem properties cleaned up but we have properties with overgrown lawns, trash, junk collectors, etc. She would like to see the Village take action. She stated that Auburn has fines and she thinks we need to do more to get properties cleaned up. She knows someone that hasn't lived here all his life that is willing to go around to get these properties cleaned up. He is a newer resident and very active in the community. She obtained Auburn's ordinances that she can share. She thinks it is an embarrassment and the Village needs to do something. She is managing properties at San Terra and makes sure they mow.

Clerk's Report:

- Minutes of August 10, 2026, were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of August 10, 2026, as presented

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending August 24, 2026, in the amount of \$112,088.19

Motion made by Trustee Skinner to approve the bills payable for the week ending August 24, 2026, in the amount of \$112,088.19

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

- Trustee Skinner advised the Board that Sloan contacted him and when we purchase the new tractor, they will give us \$12,000 trade on our old tractor.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised the Board that 53 red letters went out on August 20, 2026. Andy Lee advised him that they received permitting on the San Terra water line and it is fully operational. They will begin connections to the water line on Friday.
- Trustee Walters advised the Board that we've been undergoing the ICC audit. This is an audit that is on a 4yr cycle. We just received the results, and this is the first time in 4yrs that we haven't had a single finding.
- Trustee Walters advised that they did have an incident on a property on Monroe Street that required a late-night repair. A contractor cut our gas line. They didn't call Julie.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised that Tim has been cutting trees and spraying. They will continue cutting back trees overhanging roads.

Police Committee Report: Committee Chair, Trustee Skinner

- No report

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Travis Simpson appeared before the Board. We paid a company to do a survey of the pond. They provided a very detailed map that shows depths of 6" to 8'. Overall, the pond is in good shape excluding the south side. The south side of our pond is not in great shape. We have been using tablets, but the tablets have not helped with this side of the pond. The company recommended we have a sludge survey completed where sludge samples would be collected to determine what is organic and can be broken down. They recommended we not buy anymore tablets until the sludge survey is done. Travis advised the Board that currently we're at 40% capacity of EPA permit. They don't start sending letters until you're at 70-75%. If nothing is done, someday something will need to happen. He was quoted \$1354 to have a sludge survey including lab fees completed. Once we get the results, we'll they can give a better idea on a plan of action.

Motion made by Trustee Thompson to have a sludge survey completed not to exceed \$1500

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised the Board that there is a new permit for a front porch. It does not require a variance.
- Trustee Murphy advised the Board that they have finalized the date and time for the Zoning Board of Appeals meeting for the Shed. It will be Wednesday, Sept 2nd at 7pm. The meeting doesn't precede or follow a board meeting.
- Trustee Murphy advised the Board that this is the first time there has been a general complaint on the Village appearance. He advised that this is not a zoning issue. Per 313a, tall grass and yard clutter, etc shall be enforced by the office of the chairman of Streets, Alleys and Sidewalks. He will talk with Trustee Grant, Chief Harris, and Attorney Craven. He further advised that once we start down the path, it's a one shoe fits all.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

New Business:

- President Clarke presented the Board with Designation of FOIA Officer. This would add Village Administrator as a FOIA Officer along with Village Clerk Devona Martin and Chief Barclay Harris. We will also have a website for FOIA requests.

Motion made by Trustee to designate Brent Wise as our additional FOIA Officer

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

- President Clarke advised the Board that we received our Intergovernmental Agreement for Animal Control Services for 2026. We had 18 intakes for a total of just over \$318. We will need to pay Sangamon County this fee along with sign a new agreement.

Motion made by Trustee Murphy to approve the Intergovernmental Agreement for Animal Control Services for 2026 with Sangamon County.

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

- President Clarke advised the Board that we received the deed to 404 Nelson Street. Before attorney fees, we are just over \$9,900 with liens. We will be selling the lot through sealed bids. Discussed starting bid amounts. Consensus was minimum bids be \$12,500.

Motion made by Trustee Walters to start bids at \$12,500 and sealed bids will be accepted until October 2 at 4pm

Second made by Trustee Thompson

Roll Call Vote Taken: Grant-yes, Walters-yes, Thompson-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

- Kelly Haney advised the Board there is a grant possibility that she's looking into. It has to do with window/door replacement for energy savings. As part of the grant, she has to have someone come in and assess what you would be saving on kilowatts. She thought she would start with Ameren. She's looking into the grant for the police dept and possibly the shop. She only has until Sept 30th to apply. She would need to know if we want to move forward fairly quickly. Trustee Skinner suggested talking to the lumber yard.
- Kelly Haney advised the Board that she has been working with Chief Harris on the radios. She submitted the grant application. It was not denied but it was not accepted either. She will submit it every quarter but advised we have to have new quotes each time. Trustee Murphy asked if it has to be Motorola and she advised it does not. She further advised it is not a reimbursement grant. They will either present you with money or will purchase the equipment on the quote. If they give us money, we have to submit a report. If they purchase the equipment, it's one and done.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn

Second made by Trustee Thompson

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes

Motion Carried: (6-0)

Meeting adjourned at 7:48pm on Monday, August 24, 2026. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 14, 2026 at the Village Hall.

Respectfully submitted,



Devona Martin
Village Clerk