

VILLAGE OF PAWNEE - Building Permit Application

- Please complete this application in its entirety as it applies to your project.
- Property pins must be located and noted on attached drawing.
- Allow 10 business days for review.
- Applicant and/or contractor must call **JULIE (800)-892-0123 or 811** before any digging.

Project Type: ☐ FENCE ☐ POOL ☐ DECK/PORCH/PATIO ☐ PORTABLE SHED ☐ GARAGE ☐ OTHER
☐ NEW RESIDENTIAL ☐ ALTERED RESIDENTIAL ☐ NEW COMMERCIAL ☐ ALTERED COMMERCIAL

Location

Address: _____ Tax ID: _____ Current Zoning of Property: _____

Owner's Information

Full Name(s): _____ Address (if different from above): _____
Phone No: _____ Contractor: _____ Phone No: _____

Project Information

Description of project: _____

Estimated starting date: _____ Estimated Cost: _____

☐ **Building Permit:** Size of new structure: _____ ft x _____ ft Lot size: _____ ft x _____ ft

Are there other buildings on the premises (i.e., garage, shed)? ☐ Yes ☐ No

If yes, please list: _____

☐ **Fence Permit:** Is this property a corner lot? ☐ Yes ☐ No Fence Height: _____ ft

Type: Wood ☐ Vinyl ☐ Chain Link ☐ Other: _____

- All fences must be installed with the finished side facing outward toward adjacent properties or public areas.
- Fenced gas meters must remain accessible to Village personnel through an unlocked gate.

☐ **Pool Permit Type:** Above-Ground ☐ In-Ground ☐ Inflatable ☐ Pool Depth: _____

- Pools must be enclosed by a fence or pool deck meeting Village ordinance requirements.

APPLICANT CERTIFIES THAT THE STRUCTURE TO WHICH THIS APPLICATION APPLIES HAS BEEN DESIGNED AND SHALL BE BUILT IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE, 2012 EDITION, AND/OR THE INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, 2012 EDITION AND THE CURRENT EDITION OF THE ILLINOIS PLUMBING CODE. APPLICANT WILL NOTIFY OWNER, CONTRACTOR, AND SUBCONTRACTORS OF THIS CERTIFICATION.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Applicant's Signature

Date

WATER/GAS DEPT: _____ STREET DEPT: _____

SEWER DEPT: _____ ZONING INSPECTOR: _____

VILLAGE ZONING ADMINISTRATOR: _____

(FOR OFFICE USE ONLY)

Date Issued: _____

If denied, further action: _____

Fee Paid: \$ _____ Date: _____

APPLICATION IS HEREBY MADE FOR A BUILDING PERMIT AND OCCUPANCY PERMIT, AS REQUIRED UNDER THE ZONING ORDINANCE OF THE VILLAGE OF PAWNEE, ILLINOIS, FOR THE ERECTION, MOVING, ALTERATION, OR USE OF BUILDINGS AND PREMISES. IN MAKING THIS APPLICATION, THE APPLICANT REPRESENTS THAT ALL OF THE ABOVE STATEMENTS AND ANY ATTACHED MAPS AND DRAWINGS PROVIDE A TRUE DESCRIPTION OF THE NEW OR ALTERED BUILDINGS.

THE APPLICANT AGREES THAT THE PERMIT APPLIED FOR, IF GRANTED, IS ISSUED BASED UPON THE REPRESENTATIONS AND CONDITIONS CONTAINED IN THIS APPLICATION.

IT IS UNDERSTOOD THAT ANY PERMIT ISSUED ON THIS APPLICATION WILL NOT GRANT THE RIGHT OR PRIVILEGE TO ERECT ANY STRUCTURE OR USE THE PREMISES DESCRIBED FOR ANY PURPOSE OTHER THAN IN ACCORDANCE WITH THE REGULATIONS OF THE VILLAGE OF PAWNEE, ILLINOIS.

THE HOLDER OF THIS BUILDING PERMIT SHALL BEGIN CONSTRUCTION WITHIN SIX (6) MONTHS OF THE DATE OF ISSUANCE AND SHALL COMPLETE CONSTRUCTION WITHIN ONE (1) YEAR OF THE DATE OF ISSUANCE.

THE PLANS AND SPECIFICATIONS SUBMITTED WITH THIS APPLICATION ARE IN CONFORMITY WITH THE ZONING DISTRICT REQUIREMENTS APPLICABLE TO THE SUBJECT PROPERTY. CHANGE IN PLANS OR SPECIFICATIONS SHALL NOT BE MADE WITHOUT WRITTEN APPROVAL OF THE APPROPRIATE VILLAGE OFFICIALS.

FAILURE TO COMPLY WITH THE ABOVE SHALL CONSTITUTE A VIOLATION OF THE PROVISIONS OF THE VILLAGE OF PAWNEE ZONING ORDINANCES.

Applicant's Signature

Date

Project Type	Fee	Examples
New Residential Structure	\$50	New house, duplex
New Commercial / Industrial Structure	\$100	New business/office, warehouse, commercial shop, pole barn
Residential Structural Alteration / Addition	\$25	Sunroom, room addition, attached garage, enclosed porch
Alteration of Commercial / Industrial Structure	\$50	Business expansion, building addition
Detached Accessory Structure (Residential)	\$25	Detached garage, pole barn
Deck / Patio / Porch / Fence / Pool / Portable Shed	\$10	Deck, patio, open porch, fence, pool, shed greater than 65 sq. ft.



Applicant: _____

Address: _____

Please show:

- Dimensions and use of all buildings
- Dimensions of the lot
- Distance of each building from lot lines
- Distance between accessory buildings and principal buildings
- Location of driveways and all above-ground and underground utilities, including septic tanks, field tiles, and wells
- Location of property pins on each corner of the applicant's property