

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of September 22, 2025

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Patrick Murphy, David Skinner, President Clarke
- Trustees Absent: Phillip Thompson, Troy Grant, Erika Guess
- Also in attendance: Village Administrator Brent Wise, Chief Barclay Harris, Andy Lee, Jonathon Stewart with Midwest Garage Doors, Susan and Mark Schlemm

Visitor's Recognition/Comments:

- Susan and Mark Schlemm appeared before the Board. They live at 1000 Carroll Street. They cut the sidewalk to fix a water main a few years ago. They have been waiting for the sidewalk to be repaired. Andy Lee advised they didn't replace the sidewalk because they are going to put a new gas service in there. He was waiting because if they fix it now, they'll be tearing it back out once they put in the new gas main. Trustee Walters discussed potentially cold patching as a temporary fix.
- Susan Schlemm also discussed the shooting and drugs in the area. She has watched drugs in the area for 8yrs. They've also found syringes in the alleys in the area. They recently found one that still had liquid still in it. President Clarke advised arrests have been made but they usually beat the officer back to town. The police department knows who they are and are working on it.

Clerk's Report:

- Minutes of September 8, 2025 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of September 8, 2025 as presented
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes
Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending September 22, 2025 in the amount of \$181,441.27
Motion made by Trustee Skinner to approve the bills payable for the week ending September 22, 2025 in the amount of \$181,441.27
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes
Motion Carried: (4-0)
- Village Administrator Brent Wise presented the Monthly Budget Comparison Report for the Month Ending August 31, 2025

Motion made by Trustee Skinner to approve Village Administrator Brent Wise's Monthly Budget Comparison Report for the Month Ending August 31, 2025

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes

Motion Carried: (4-0)

- Village Administrator Brent Wise advised he is meeting with the auditor tomorrow and advised he is meeting with USDA on Thursday to finish paperwork for our \$500K grant.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised they had 51 red letters sent out.
- Andy Lee advised they have been working at North Park. He also advised he has some ideas for moving the meter in order to replace the sidewalk on 10th and Carroll Street. He advised it really does need to be moved due to the porch that was added. It would be a bigger project as they would have to relocate 2 meters and the main. Consensus was to fix the concrete.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- No report

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris recognized Officer Eric Bertoni on his 25yrs of service.

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- No report.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised there was a building permit for 403 8th Street to build a privacy fence.
- Trustee Murphy advised there was a zoning board meeting tonight. It dealt with a request to build an oversized building on the far east portion of property belonging to Midwest Garage Doors. The Zoning Board approved contingently to building a 104' x 30' pole barn on 1201 Carroll Street. It is currently zoned residential. There are also 2 lots on Groom Street that is zoned residential. He would like to connect these 2 properties on Groom Street to be zoned B2 also.

Motion made by Trustee Murphy to rezone 1201 Carroll from residential to B1.

Second made by Trustee Skinner

Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes

Motion Carried: (4-0)

- Motion made by Trustee Murphy to rezone properties immediately North of Groom Street between 12th and 13th Street from residential into B2.

Second made by Trustee Skinner

Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes

Motion Carried: (4-0)

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- No report

New Business:

- Reviewed the quarterly newsletter. Hours for Halloween will be updated.
- Village Administrator Brent Wise advised there are a couple of baseball teams that use the baseball field at North Park for practice. They would like to use the lights. The park closes at dusk so he wasn't sure. Discussed handing out a key. There are 3 teams with 1 or 2 Pawnee kids on each team. Village Administrator Brent Wise will find out when their season ends. President Clarke advised we should have them sign for a key and then sign once returned. Trustee Murphy advised we should consider marking our keys "do not duplicate." Trustee Walters advised sign out sheet should also have an agreement they will not duplicate the key. Consensus was to allow and no later than 1hr past sunset.

Motion to Adjourn:

- **Motion** made by Trustee Skinner to adjourn
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Murphy-yes, Skinner-yes, President Clarke-yes
Motion Carried: (4-0)

Meeting adjourned at 7:34 pm on Monday, September 22, 2025. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, October 13, 2025 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Devona Martin", with a long horizontal flourish extending to the right.

Devona Martin
Village Clerk