

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of February 10, 2025

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Dale Walters, Phillip Thompson, Troy Grant, Patrick Murphy, David Skinner, Erika Guess
- Trustees Absent: none
- Also in attendance: Attorney Don Cravens, Treasurer Brent Wise, Chief Barclay Harris, Andy Lee

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of January 27, 2025, were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of January 27, 2025, as presented
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending February 10, 2025, in the amount of \$181,775.27
Motion made by Trustee Skinner to approve the bills payable for the week ending February 10, 2025, in the amount of \$181,775.27
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Andy Lee appeared before the Board.. He advised the Board that back in 2006, they started replacing the manual read meters with radio reads. That system is getting aged and lots of meters are failing and not reading. They would like to upgrade to a cellular meter. Cellular read would allow Kim to access every customer right here on her computer at any time. The customer can also download an app. There are lots of great values. Each unit is \$278. Today we are paying \$205/unit. The old units are failing at a rate of 10-15 units/mo. There would be 2 systems running until all the old units are switched out. The original units only had a battery life of 10-12yrs. The newer units have a battery life of closer to 20yrs. After the initial cost, there is a monthly fee of \$1/mo per unit. There are approximately 1200 units in Pawnee. We would have to do the software upgrades first which costs \$3700. Trustee Skinner advised Otter Lake is replacing all of their radio units and we could have access to them. Consensus was we don't know how old these units are and they could fail also. To upgrade, we would be paying \$84K per

year until they are all replaced, however, we are already spending approx. \$40K on the older units. We could consider passing on some charges to the residents. Andy Lee advised last month 31 units failed.

Motion made by Trustee Walters to approve upgrading the software for \$3700 and ordering the 1st round of cellular meters which is 50 units to start the project.

Second made by Trustee Skinner

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

- Andy Lee advised that Otter Lake is putting in their new line which will increase the pressure from 44lbs to almost 80lbs. Our system cannot handle that pressure. We will have to install a pressure-reducing valve. He talked to Petersburg Plumbing to get an idea of the cost for the valve. They gave us an estimate of almost \$100,000. The valve itself is \$60K. He talked to Divernon, and they replaced their valve themselves. They purchased the valve from Hydrokinetics. They gave us an estimate of \$8,766 for the valve and we would install ourselves for approx. \$20-30K.

Motion made by Trustee Walters to order the pressure relief valve and SCADA (system control and data acquisition) not to exceed \$35,000

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised they have been taking care of work orders and getting ready for the snow.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris presented the Monthly Police Report

Motion made by Trustee Skinner

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- President Clarke advised the Henkle lift station required maintenance. They had to replace the temperature control for around \$3200.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised the zoning board meeting scheduled for Feb 18th has been rescheduled for March 10th.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- Discussed the fireworks ordinance. The approved times to set off fireworks will be from 8:30pm – 11pm July 3, 4, 5 and 5:30pm – 1am January 1st.
Motion made by Trustee Thompson to approve Ordinance 25-01 – An Ordinance Creating Title 2, Chapter 10 of the Pawnee Code of Ordinances
Second made by Trustee Skinner
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

New Business:

- President Clarke advised we have Resolution 25-02. This is the final to the 2024 motor fuel tax program with an increase of \$6,004.75
Motion made by Trustee Thompson to approve Resolution 25-02 – 2024 MFT increase in the amount of \$6,004.75.
Second made by Trustee Murphy
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)
- President Clarke advised that 2025, Pawnee Prairie Days will be May 29, 30, 31st. They are asking for the same as what we've done in the past. Consensus was we agree.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Thompson
Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes, Guess-yes
Motion Carried: (6-0)

Meeting adjourned at 7:38 pm on Monday, February 10, 2025. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, February 24, 2025 at the Village Hall.

Respectfully submitted,



Devona Martin
Village Clerk