

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of September 9, 2024

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Deputy Clerk, Leah Wise called roll
- Trustees in attendance: Dale Walters, Troy Grant, Patrick Murphy
- Trustees Absent: David Skinner
- Also in attendance: Attorney Don Cravens, Treasurer Brent Wise, Chief Barclay Harris, Andy Lee, Dominic Campo, Jessica Leach, Taylor & Maria Yager, Jay Smith, Erika Guess

Visitor's Recognition/Comments:

- Jessica Leach with The Shed appeared before the board. She asked that if she were to purchase the property across the street from The Shed from its current owners, Taylor & Maria Yager, that she would be allowed to use the yard for overflow parking. Jessica Leach has used the property in past years for parking with the Yager's permission and she wants to be assured that she will continue to be able to use the yard for overflow parking. Consensus was to approve. Jessica Leach asked for the approval in writing, for the contract with the bank. Attorney Cravens will get something written up tomorrow and sent to Treasurer Brent Wise to get to Jessica Leach. Trustee Walters asked that should there ever be any concerns or complaints with this in the future, that she work with the board for an easy resolve. She agreed.
- Jay Smith with Locals appeared before the Board. On September 29th, Locals will have a Farmer's Market and Jam Session from 2-6pm and asked that he be able to open the gate from the Beer Garden to the Square during that time. Alcohol will not go outside the gate. Consensus was to approve.

Clerk's Report:

- Minutes of August 26, 2024 were presented for review and approval
Motion made by Trustee Grant to approve the minutes of August 26, 2024 as presented
Second made by Trustee Walters
Roll Call Vote Taken: Walters=yes, Grant=yes, Murphy-present, President Clarke=yes
Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Walters presented the bills payable for the week ending September 9, 2024 in the amount of \$89,062.41
Motion made by Trustee Walters to approve the bills payable for the week ending September 9, 2024 in the amount of \$89,062.41
Second made by Trustee Murphy
Roll Call Vote Taken: Walters=yes, Grant=yes, Murphy=yes, President Clarke- yes

Motion Carried: (4-0)

- Treasurer Brent Wise presented the Monthly Budget Comparison Report for the Month Ending July 31, 2024

Motion made by Trustee Skinner to approve Treasurer Brent Wise's Monthly Budget Comparison Report for the Month Ending July 31, 2024

Second made by Trustee

Roll Call Vote Taken: Walters-yes, Thompson-yes, Grant-yes, Murphy-yes

Motion Carried: (4-0)

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Andy Lee advised the Board of the bids for the work needed on the bulk water station. Chuck Curtis is not available. Broque Beitel gave a bid of \$1,789 for a new asphalt roof and to frame in the coin operator. He gave a second bid of \$5,485 to fully redo the whole building, making the exterior and roof metal, plus framing in the coin operator. A new coin machine itself is \$5,100.

Motion made by Trustee Walters to amend last month's approval of \$8,000 for the water building and to raise it but not exceed \$11,000

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes

Motion Carried: (4-0)

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Trustee Grant advised the annual rock & chip will be completed on September 12, 2024.
- President Clarke advised that the Motor Fuel Tax overlay bid for Brenda Dr & Marianne Dr was \$280,000. The new bid came in for \$212,620.36 from Truman Flatts & Sons Company

Motion made by Trustee Murphy to accept the bid from Truman Flatts & Sons Company in the amount of \$212,620.36.

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes

Motion Carried: (4-0)

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Harris advised that Officer Sunley is away at her training for the next two weeks. Officer Barber will be graduating in early October from the part time academy. Ryan Turner will be entering the part time academy in October.

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy reported he received a letter from Sangamon County regarding our agreement for enforcement of problem properties. They want to be in charge of all permitting and building

code enforcement, though we declined in 2019. Murphy would like this to put on as an agenda item for the next meeting. Attorney Cravens reported they are doing this with every village.

- Trustee Murphy advised there are no new building permits or pending zonings. There have been a series of complaints with yard and facility maintenance as well as general clutter and abandoned car issues. They have been handled with phone calls to the property owners. A new complaint similar to the others has been reported on the 1200 block of 6th street.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- none

New Business:

- President Clarke recommended that Erika Guess be appointed to fill the current vacancy of the Board. Erika and her husband have been residents of Pawnee since 2014, are involved in the community and plan to raise their family here.

Motion made by Trustee Murphy to approve the appointment of Erika Guess to fill the vacancy of the Board

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, President Clarke- yes

Motion Carried: (4-0)

- Erika Guess was sworn in by President Clarke as appointed trustee
- Village Treasurer Brent Wise requested approval from the Board to put our name on the waitlist for a new billing software upgrade. The cost will be roughly \$6,000. This will take us from our current Software version 7 to version 8. Treasurer Wise mentioned we are not wanting to do anything with it until April of 2025 for the new budget, but there is a 6-12 month wait list.

Motion made by Trustee Walters to convert to Locis version 8

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes

Motion Carried: (4-0)

- Ordinance 24-07 to pass for Amending the Village Employee Handbook. This would allow the Village of Pawnee to provide its workers with matching t-shirts, sweatshirts and vests. This will help the community to easily identify our workers around town, help with safety and provide uniformity for a more professional look. The t-shirts and vests will be high visibility. All clothing

will clearly be labeled with the Village of Pawnee. Extra vests will be given to summer help. Workers will not be allowed to alter clothing.

Motion made by Trustee Grant to approve Ordinance 24-07

Second made by Trustee Murphy

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess-yes

Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Grant to adjourn

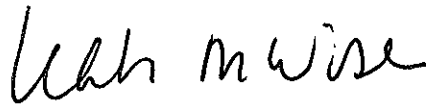
Second made by Trustee Guess

Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Guess- yes

Motion Carried: (4-0)

Meeting adjourned at 7:32pm on Monday, September 9, 2024. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 23, 2024 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink that reads "Leah m wise". The signature is written in a cursive, flowing style.

Leah Wise
Deputy Village Clerk