

VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of August 26, 2024

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Deputy Village Clerk, Leah Wise called roll
- Trustees in attendance: Dale Walters, Troy Grant, David Skinner, President Clarke
- Trustees Absent: Phillip Thompson, Patrick Murphy
- Also in attendance: Treasurer Brent Wise, Chief Barclay Harris,

Visitor's Recognition/Comments:

- none

Clerk's Report:

- Minutes of August 12, 2024 were presented for review and approval
Motion made by Trustee Skinner to approve the minutes of August 12, 2024 as presented
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes
Motion Carried: (4-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending August 26, 2024 in the amount of \$51,087.98
Motion made by Trustee Skinner to approve the bills payable for the week ending August 26, 2024 in the amount of \$51,087.98
Second made by Trustee Grant
Roll Call Vote Taken: Walters-yes, Grant-yes, Murphy-yes, Skinner-yes, Clarke-yes
Motion Carried: (4-0)
- Treasurer Brent Wise presented the Monthly Budget Comparison Report for the Month Ending July 31, 2024
Motion made by Trustee Skinner to approve Treasurer Brent Wise's Monthly Budget Comparison Report for the Month Ending July 31, 2024
Second made by Trustee Walters
Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes
Motion Carried: (4-0)
- Treasurer Wise advised that the electronics recycling was this last weekend. We have it every two years. There were approximately 55 cars that came through.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Trustee Walters advised that they finished the work on Washington and 9th Street.
- Trustee Walters advised the coin machine for bulk water fails weekly. He presented a bid in the amount of \$5,125.00 for the new coin machine. We could potentially need to replace the entire shell of the building as well as the roof. The old coin machine is approximately 40yrs old.

Motion made by Trustee Walters to approve renovation of the bulk water machine, building and valve replacement not to exceed \$8,000.00

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

- Trustee Walters advised that 64 red letters were sent out.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Jeff Schober advised they have been working on the road in front of the school for rock and chip. They are also working on other streets.
- Jeff Schober advised the bids on the asphalt project will be opened on September 5th.
- Jeff Schober advised the Board that on 4th and Sherman, our engineer does not believe we need a guard rail. Discussed liability and Attorney Joe Cravens asked if we had anything like this where there is a drop off. Since we don't, they recommend we not install a guard rail for consistency and liability purposes. He will get a letter from their IDOT person regarding their recommendation not to install a guard rail.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Harris advised the Board that Charles Barber is getting ready to graduate from the part time academy in October. He is concerned there won't be enough part-timers. He would like to role him over to full-time. He stated we need a full-time officer. President Clarke advised there is not an opening for a full-time position.

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Murphy

- No report

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- None

New Business:

- Ordinance 24-05 – An Ordinance Amending the Personnel Handbook. The change allows employees with 15yrs seniority or more to turn in sick time for vacation time.

Motion made by Trustee Skinner to approve Ordinance 24-05 – An Ordinance Amending the Personnel Handbook

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

- Ordinance 24-06 – An Ordinance Amending the Solicitors Code. Treasurer Wise advised that this update includes a no-knock
- list.

Motion made by Trustee Skinner to approve Ordinance 24-06 – An Ordinance Amending the Solicitors Code

Second made by Trustee Walters

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

- President Clarke presented the Intergovernmental Agreement for Animal Control with Sangamon County. He advised that we owe Sangamon County \$338.14 for last year's services.

Motion made by Trustee Walters to approve the Intergovernmental Agreement for Animal County with Sangamon County to continue with Sangamon County for another year

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

- President Clarke advised that Divernon does a newsletter once a quarter. President Clarke would like to see us do something similar starting in January 2025. We would need to hire someone to report on what the Village employees did the previous 3 months. To print is out in color would be \$350 per 1000. He is estimating \$550 with postage to send it out. We would need to hire someone to do this and he is thinking \$500/quarter. Consensus was this would be an acceptable amount. He recommends Tammy Squires. It could be laid out and reviewed by the Board before anything is sent out. Consensus was this is a great idea. President Clarke will reach out to Tammy Squires.
- Trustee Skinner advised that our representative Dennis Ross from Otter Lake has retired. Shannon Collins interviewed and was hired to take his place.

Motion to Exit Regular Session: 7:27pm

Motion made by Trustee Skinner to exit regular session

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

Motion to Enter Executive Session: 7:34pm

Motion made by Trustee Skinner to enter executive session for personnel

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

Motion to Exit Executive Session: 7:43pm

Motion made by Trustee Skinner to exit executive session

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

Motion to Enter Regular Session: 7:43pm

Motion made by Trustee Skinner to enter regular session

Second made by Trustee Walters

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Skinner to adjourn

Second made by Trustee Grant

Roll Call Vote Taken: Walters-yes, Grant-yes, Skinner-yes, Clarke-yes

Motion Carried: (4-0)

Meeting adjourned at 7:44pm on Monday, August 26, 2024. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, September 9, 2024 at the Village Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Leah Wise". The signature is written in a cursive, flowing style.

Leah Wise
Deputy Village Clerk