VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of August 12, 2024

Call to Order:

- President Clarke called the meeting to order at 7:00pm

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Phillip Thompson, Troy Grant, Patrick Murphy, David Skinner
- Trustees Absent: Dale Walters
- Also in attendance: Attorney Don Cravens, Treasurer Brent Wise, Chief Barclay Harris, Jeff Schober, Leah Wise, Steve Haney, Jay Smith with Locals, Tony Garland

Visitor's Recognition/Comments:

- President Clarke recommended Leah Wise as Deputy Clerk. The Board agreed.
- Jay Smith with Locals appeared before the Board. Locals will be having a Farmer's Market and Jam Session on August 25, 2024 from 2-6pm. He would like to remove the gate. At this time, they are not asking for alcohol to be outside the gate. Consensus was to allow.
- Jay Smith with Locals appeared before the Board. On Sept 11, 2024, Locals is the last stop on the Rumble Around the Lake event. They are requesting the north and east sides of the square be blocked off from 6-9pm. Consensus was to allow. We will also provide port-a-potties and handwashing station. Steve Haney will handle arranging those.
- Tony Garland appeared before the Board. He would like to get a permit for a dumpster at his home at Marianne Drive. It will only be for a couple hours and will be on the street. Consensus was to allow since it will only be there for a few hours.

Clerk's Report:

- Minutes of July 22, 2024 were presented for review and approval
  Motion made by Trustee Skinner to approve the minutes of July 22, 2024 as presented
  Second made by Trustee Grant
  Roll Call Vote Taken: Thompson-present, Grant-yes, Murphy-present, Skinner-yes, Clarke-yes
  Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending August 12, 2024 in the amount of $161,316.28
  Motion made by Trustee Skinner to approve the bills payable for the week ending August 12, 2024 in the amount of $161,316.28
  Second made by Trustee Thompson
  Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes,
  Motion Carried: (4-0)
- Trustee Skinner advised there is an employee questioning sick time. This will be addressed during executive session.
- Treasurer Brent Wise presented the Monthly Budget Comparison Report for the Month Ending June 28, 2024

Motion made by Trustee Skinner to approve Treasurer Brent Wise's Monthly Budget Comparison Report for the Month Ending June 28, 2024
Second made by Trustee Thompson
Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

- Treasurer Wise advised we received the 10th and final pay request from Petersburg Plumbing in the $140,540.91. Currently, our balance on our line of credit is approximately $591,000. Once we issue payment, our balance will be over $731,000.
  Motion made by Trustee Skinner to approve the 10th and final payment in the amount of $140,540.91
  Second made by Trustee Murphy
  Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
  Motion Carried: (4-0)
- Treasurer Brent Wise advised the Board that the electronic recycling is scheduled for August 24th from 9am – noon.

Gas and Water Committee Report: Committee Chair, Trustee Walters

- Jeff Schober advised the Board that the summer guys are done for the summer. They recently finished painting the gas meters. He also advised that they will begin the Washington and 9th Street project and intersection will be closed at Washington and 9th when this starts.

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Grant

- Jeff Schober advised the Board that Kuhn and Trello originally estimated the Rock and Chip at $80K this year. The bid came in at $56, 226.74. They want to know if we want to add an additional $12K to rock and chip 4th Street twice. Phase 1 already includes 4th Street. Trustee Skinner thinks just do the 1st oil chip now and address it again next spring as he does not believe it is ready to be done twice. Trustee Thompson asked about equipment that might dig up part of the road to make it more ready. Jeff Schober will check into what else they can do. Consensus was that it's not ready for the rock and chip and then phase 1 and that we would just proceed with the Rock and Chip and wait on Phase 1.
  Motion made by Trustee Thompson to accept rock and chip in the amount of $56,226.75
  Second made by Trustee Murphy
  Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
  Motion Carried: (4-0)
- Jeff Schober advised the Board that the oil/chip is scheduled to begin September 12, 2024.
- Jeff Schober discussed the 4th and Sherman railing. He contacted Sangamon County and there would be some liability if someone were to hit. He was further advised that the installer of the railing would need to be certified by IDOT. He confirmed with our engineer that the railings require certification to install. He will get a cost on railing and cost to install and we will review at the next meeting.
- Jeff Schober advised the Board that IDOT is still reviewing the asphalt request for Brenda and Marianne. Once approved, it will go out to bid for 11 days.

Police Committee Report: Committee Chair, Trustee Skinner

- Chief Barclay Harris introduced his new officer, Officer Sunley. She is doing ride-a-longs with the training officer. Next week, she will be turned loose on her own. She will be on nights. The Board welcomed her.

- Chief Barclay Harris presented the monthly police report
  Motion made by Trustee Skinner to approve Chief Barclay Harris's Monthly Police Report as presented
  Second made by Trustee Murphy
  Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
  Motion Carried: (4-0)

Sewers and Parks Committee Report: Committee Chair, Trustee Thompson

- Steve Haney advised the Board that they put in the 2nd dose of the biotablets in the pond. They have also put in the die. They will put in another dose next month. He further advised that Petersburg Plumbing will do valves and checks on the San Terra lift station next week.
- Steve Haney advised the sirens are installed and good and loud.

Zoning Committee Report: Committee Chair, Trustee Murphy

- Trustee Murphy advised the Board that 915 Lincoln was purchased so it is no longer on our list.
- Trustee Murphy reviewed the current permits issued. President Clarke asked how long permits are good and Trustee Murphy advised they are good for one year.

Bargaining Committee Report: Committee Chair, President Clarke

- No report

Energy Committee Report: Committee Chair, President Clarke

- No report

Infrastructure Committee Report: Committee Chair, President Clarke

- No report

Unfinished Business:

- none

New Business:

- Trustee Murphy advised the Board that he will be meeting Enterprise on August 27, 2024 at 3:15pm to discuss fleet lease. Treasurer Wise will also be attending and anyone else that would like to attend can. He will post this as a Police Committee Meeting and it will be open to the public. A regional representative from Enterprise will be here.
- President Clarke advised the Board that we are having issues with solicitors. Last year, we passed an ordinance related to solicitors. The police have had several runs with them as of late. They are from a solar company and have indicated that we are violating their freedom of speech. President Clarke advised he has been in discussion with Attorney Cravens. We can either spend money on legal fees or change our ordinance. They've been asked to leave and we've sent them letters as well. One solution would be to ask our residents if they would like to be on a no solicitation list. Residents could be notified via a letter that would go out with the water bill mailings. This letter would give them the option to be on a no solicitation list. Currently, the fine is $500 for the first offense and $750 for each subsequent offense. Agreed the permit fee should be $1,000 per month. Attorney Cravens will put together an updated ordinance for the next meeting and the notice will go out on the next water bill. President Clarke advised the list can

begin now with his name first and Trustee Thompson advised his name can be second. Residents can either sign up for the no solicitation list or put a notice in their window.

Motion to Exit Regular Session: 7:37pm

Motion made by Trustee Murphy to exit regular session
Second made by Trustee Skinner
Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Enter Executive Session: 7:39pm

Motion made by Trustee Murphy to enter executive session to discuss personnel
Second made by Trustee Grant
Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Exit Executive Session: 7:52pm

Motion made by Trustee Thompson to exit executive session
Second made by Trustee Murphy
Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Enter Regular Session: 7:53pm

Motion made by Trustee Thompson to re-enter regular session
Second made by Trustee Grant
Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
Motion Carried: (4-0)

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
  Second made by Trustee Thompson
  Roll Call Vote Taken: Thompson-yes, Grant-yes, Murphy-yes, Skinner-yes
  Motion Carried: (4-0)

Meeting adjourned at 7:53pm on Monday, August 12, 2024. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, August 26, 2024 at the Village Hall.

Respectfully submitted,

Devona L Martin
Village Clerk