

Agenda

Village of Pawnee Board of Trustees Meeting

Pawnee Village Hall

April 25, 2022

1. Call To Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor's Recognition/Comments
 - Jessica Leach
5. Clerk's Report
 - Presentation of previous meetings minutes, April 11, 2022
6. Personnel and Finance: Committee Chair, Trustee Skinner
 - Bills Payable
 - Treasurer Haney's Monthly Budget Comparison Report
7. Gas and Water: Committee Chair, Trustee Squires
8. Streets, Alleys & Sidewalks: Committee Chair, Trustee Whitlow
9. Police: Committee Chair, Trustee Skinner
10. Sewer and Parks: Committee Chair, Trustee Thompson
11. Zoning: Committee Chair, Trustee Murphy
12. Bargaining: Committee Chair, President Clarke
13. Energy: Committee Chair, President Clarke
14. Infrastructure: Committee Chair, Trustee Whitlow
15. New Business
 - Approval to hire 2 new employees
 - Ordinance Authorizing Village Expenditures Pending Adoption of the Annual Appropriation Ordinance
16. Old Business
17. Mayor's Comments
18. Adjournment

**VILLAGE OF PAWNEE
BOARD OF TRUSTEES
Minutes of April 25, 2022**

Call to Order:

- President Clarke called the meeting to order to 7:00pm.

Roll Call:

- Village Clerk, Devona Martin called roll
- Trustees in attendance: Brian Whitlow, Steve Gudel, Patrick Murphy, David Skinner, Troy Squires
- Trustees Absent: Phillip Thompson
- Also in attendance: Treasurer Kelly Haney, Candy Kramer with the Pawnee Post, Dominic Campo, Andy Lee, Ryan Stults, Officer Tim Collins, Brent Wise, Jessica Leach, Matt Seiz with Lions Club.

Visitor's Recognition/Comments:

- Matt Seiz appeared before the Board. They are going to have the Lions Club Country Fair on September 17 and would like to utilize the square. They will start at 11am but will set up early. Consensus was to allow. They will not be closing any roads.
- Jessica Leach appeared before the Board. President Clarke advised they could not get the 2nd address for the back building until they walled off between the 2 buildings. She has that completed. With board approval, President Clarke will call Mike Lopez with 911 tomorrow to get a second address. She will then apply for the liquor license for Copperheads.
Motion made by Trustee Skinner to approve the 2nd address at the 104 Store. This is two separate from one address to two addresses.
Second made by Trustee Murphy
Roll Call Vote Taken: Whitlow-yes, Gudel-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)
- Jessica Leach also advised she did send the letter to the trailer park owner. At this time, they have not yet picked up the letter. She has left multiple messages and tried to call other numbers. She has not heard anything back. She has talked to the residents that were available. There were only 2 residents she could get a hold of. She spoken with the manager that supposedly lives out there. She told her what she wanted and needs an answer. No one will call her back. Consensus was OK to proceed.

Clerk's Report:

- Minutes of April 11, 2022 were presented for review and approval
Motion made by Trustee Murphy to approve the minutes of April 11, 2022 as presented
Second made by Trustee Skinner
Roll Call Vote Taken: Whitlow-yes, Gudel-yes, Murphy-yes, Skinner-yes, Squires-yes
Motion Carried: (5-0)

Personnel & Finance Committee Report: Committee Chair, Trustee Skinner

- Trustee Skinner presented the bills payable for the week ending April 25, 2022 in the amount of \$40,788.93

Motion made by Trustee Skinner presented the bills payable for the week ending April 25, 2022 in the amount of \$40,788.93.

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Gudgel-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Treasurer Haney presented her Monthly Budget Comparison Report for the Month Ending March 31, 2022

Motion made by Trustee Skinner to approve Treasurer Haney's Monthly Budget Comparison Report for the month ending March 2022.

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Gudgel-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

- Treasurer Haney discussed the electric aggregation. Residents are starting to get their letters. She received a call from Stone River Group. If our residents stay in the aggregation, each account will save approximately \$351 over the year. She advised anyone can opt out. If they want back in, they have to wait until next year.
- Trustee Skinner advised last year we hired Brent Wise to eventually take over Treasurer Haney's position in May 2023. He will start full time May 2, 2022. He will work up here full-time and train. He will become the Deputy Treasurer. Treasurer Haney advised since we hire within, we did offer the position to Kim Nichols, Sonja Skinner and Paula Clarke. They all declined and Michelle Featherston is not coming out of retirement.

Motion made by Trustee Skinner to approve Brent Wise to start as village manager position May 2, 2022

Second made by Trustee Squires

Roll Call Vote Taken: Whitlow-yes, Gudgel-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

Gas and Water Committee Report: Committee Chair, Trustee Squires

- Trustee Squires advised there were 62 red letters that went out on April 20. There were 2 shut offs for broken water agreements.
- Trustee Squires advised the fire hydrant flushing is completed. In a couple weeks, Andy will start gas line upgrade relocations between 13th and 10th street. It will be part of the drainage updates.
- Trustee Squires advised that there were 5 applicants for gas/water department opening. He would like to offer employment with Ryan Stults

Motion made by Trustee Squires to hire Ryan Stults for the open gas and water position

Second made by Trustee Skinner

Roll Call Vote Taken: Whitlow-yes, Gudgel-yes, Murphy-yes, Skinner-yes, Squires-yes

Motion Carried: (5-0)

Streets, Alley and Sidewalk Committee Report: Committee Chair, Trustee Whitlow

- Trustee Whitlow advised they have been working on the culvert on 13th Street. He also advised that on 8th and Washington, they are going to have a camera put down the sewer drain to see if there is a blockage.

Police Committee Report: Committee Chair, Trustee Skinner

- No report

Sewers and Parks: Committee Chair, Trustee Thompson

- No report

Zoning Committee Report: Committee Chair, Trustee Murphy

- No report

Bargaining Committee: Committee Chair, President Clarke

- No report

Energy: Committee Chair, President Clarke

- No report

Infrastructure: Committee Chair, President Clarke

- No report

Unfinished Business:

- none

New Business:

- Ordinance 22-06 -- An Ordinance Authorizing Village Expenditures Pending Adoption of Annual Appropriation Ordinance
Motion made by Trustee Skinner to approve Ordinance 22-06 -- An Ordinance Authorizing Village Expenditures Pending Adoption of Annual Appropriation Ordinance. This is approving paying bills until the adoption of the budget
Second made by Trustee Murphy
Roll Call Vote Taken: Whitlow=yes, Gudgel=yes, Murphy=yes, Skinner=yes, Squires=yes
Motion Carried: (5-0)
- Treasurer Haney asked about hiring summer help. Trustee Squires thinks with Ryan Stults starting it frees up Tim. There will be an extra body and he doesn't think we need one. We only had one applicant last year. Consensus was to proceed without hiring summer help.

Motion to Adjourn:

- **Motion** made by Trustee Murphy to adjourn
Second made by Trustee Whitlow
Roll Call Vote Taken: Whitlow=yes, Gudgel=yes, Murphy=yes, Skinner=yes, Squires=yes
Motion Carried: (5-0)

Meeting adjourned at 7:27pm on Monday, April 25, 2022. The next scheduled meeting of the Pawnee Village Board of Trustees is Monday, May 9, 2022 at 7:00pm at the Village Hall.

Respectfully Submitted,

Devona L. Martin
Village Clerk