

---

# CAPITAL AREA SCHOOL OF PRACTICAL NURSING

## ANNUAL STAKEHOLDER REPORT 2016-2017



## TABLE OF CONTENTS

To Our Stakeholders _____	3
<b>About CASPN</b> _____	4
Our Mission, Vision _____	4
Governance _____	5
License and Accreditation _____	5
<b>Administration</b> _____	6
<b>Faculty</b> _____	7
<b>Administrative Staff</b> _____	9
<b>Students</b> _____	10
Graduations and Award Winners _____	10
Student Demographics _____	14
Clinical Sites _____	15
<b>Program Outcomes</b> _____	16
Completion Rates _____	16
NCLEX-PN Pass Rates _____	17
Job Placement _____	18
<b>Financial Statement</b> _____	19
<b>Facility Improvement</b> _____	20
<b>Projects and Accomplishments</b> _____	21
<b>Goals for 2017-2018</b> _____	23
CASPN Information _____	24

## TO OUR STAKEHOLDERS

WELCOME TO THE 2016-2017 ANNUAL STAKEHOLDER REPORT FROM CAPITAL AREA SCHOOL OF PRACTICAL NURSING.

*...“Once again, we are sharing our progress and accomplishments at Capital Area School of Practical Nursing (CASP.N). We are very proud of our students and faculty and are pleased to share the highlights of our year. It is rewarding to reflect on what we have achieved, and we look forward to even greater accomplishments in the year ahead. Thank you for your interest in CASPN.”*

Dianne Hacker, MSN, RN, CNE  
Nurse Administrator

## ABOUT CASPN

Capital Area School of Practical Nursing, CASPN, has been in existence since 1957 and is located on the campus of the Capital Area Career Center, CACC, in Springfield IL. The program consists of 1330 hours of instruction in both classroom and clinical settings to prepare students to take the state licensing examination to become licensed practical nurses (LPN's).

## Our Mission & Vision

The mission of Capital Area School of Practical Nursing is:

*“Provide quality educational opportunities for students to develop the knowledge, skills and attitudes necessary to succeed and advance in the nursing profession while serving a culturally diverse community in a variety of healthcare settings.”*

Our mission guides our philosophy and supports the overall mission of our governing body, the Capital Area Career Center:

*“To provide students the opportunity to pursue career choices, to develop employability through technical and workplace skills, to transition into employment or post-secondary education, and to prepare for life-long learning.”*

## GOVERNANCE

Capital Area School of Practical Nursing is governed by the Governing Board of CACC. The funding for CASPN is provided by student tuition and the Illinois Community college Board (ICCB) grant. The program is overseen by a full-time Nurse Administrator. The Nurse Administrator is supported by a Clinical Skills lab coordinator, Accreditation Coordinator, fulltime and part-time nursing faculty. The CASPN Nurse Administrator is further supported by a CASPN secretary/Admissions Specialist, Financial Aid Specialist, and Adult Education Secretary.

## LICENSE & ACCREDITATION

The CASPN program is licensed by the IDFPR, Illinois Department of Financial and Professional Regulation. The CASPN program is currently and has been continually accredited by the NCA CASI, North Central Association / Commission on Accreditation and School Improvement, and by ACEN, Accreditation Commission for Education in Nursing. ACEN accredited programs are recognized by the U.S. Department of Education, and is the gatekeeper for Title IV funding, the program that provides students access to financial aid.



<http://www.advanc-ed.org>



3343 Peachtree Road NE, Suite 850  
Atlanta, Georgia 30326  
Phone: (404) 975-5000  
[www.acenursing.org](http://www.acenursing.org)

## ADMINISTRATION

### NURSE ADMINISTRATOR

#### **Dianne Hacker, RN MSN CNE**

Dianne holds the position of CASPN Nurse Administrator. Ms. Hacker is a Certified Nurse Educator and holds a Master of Science in Nursing from Southern Illinois University. She is experientially qualified for the role based on her work history. Dianne has experience as an ICU Burn Trauma RN at Memorial Medical Center, instructor for the certified nursing assistant program at Lincoln Land Community College. She has current membership and past leadership roles in Sigma Theta Tau International Honor Society of Nursing. Dianne has been a member of CASPN faculty since May 1994 through August 2016, when she accepted the position of Nurse Administrator.

### CLINICAL SKILLS LAB COORDINATOR

#### **Aby Phoenix, RN BSN**

Aby is the Clinical skills lab coordinator. She holds a Bachelor of Science in Nursing from St. John's College of Nursing. Aby has a work history as a CASPN clinical instructor, emergency and trauma nursing, flight nurse, mental health, forensic nurse, with a SANE-A, sexual assault nurse examiner for adults, certification.



Dianne Hacker



Aby Phoenix

---

## ANNUAL STAKEHOLDER REPORT

### FACULTY

#### Full-time faculty

**Karen Durr, RN BSN**

Karen is the classroom teacher for Fundamentals of Nursing and Medical Surgical Nursing I. She has been a CASPN clinical instructor since 2011 and a full-time faculty member since August 2016.

**Gloria Eppley, MSN RNC-OB**

Gloria is the classroom teacher for Medical Surgical Nursing II and Maternal Child Nursing and has been at CASPN since 2002. She received her bachelor's degree in nursing from Truman State University and her master's degree from Indiana University. She is a licensed Advanced Practice Nurse and was previously at Memorial Medical Center on the Family Maternity Unit.

**Megan Hackett, RN BSN**

Megan is the classroom teacher for Mental Health Nursing, Medical Surgical Nursing II, and Leadership and has been at CASPN since July 2015. Her bachelor's degree in nursing is from Millikin University and she is currently pursuing a MSN with a projected completion date in October 2017. Megan has experience as a Medical Surgical IMC RN employed by Memorial Medical Center.

**Susan Morrissey, RN BSN**

Susan is the classroom teacher for Anatomy and Physiology, Nutrition, and Medical Surgical Nursing I. She received her bachelor's degree in nursing from McKendree University and has been at CASPN since 2011. She was previously a Critical Care Nurse for 22 years and House Supervisor for 8 years at Taylorville Memorial Hospital.

**Jeanne Skube, RN BSN MS**

Jeanne has been a member of the CASPN Faculty since 2009. She works in the role of program development and as an Accreditation Coordinator. Jeanne holds a BSN from MacMurray College, and an MS in Management of Organization Behavior from Benedictine University. Jeanne's work history includes Medical Surgical, Geriatric, Emergency, and Home Health nursing.

#### FULL TIME FACULTY



Karen Durr



Gloria Eppley



Megan Hackett



Susan Morrissey



Jeanne Skube



---

## ANNUAL STAKEHOLDER REPORT

### PART TIME FACULTY



Ryan Coady  
RN MSN CMSRN



Linda Cockerill  
RN BSN MS



Kelsey Heckrodt  
RN BSN



Jeff Hickman  
RN BSN



April Howard  
RN MSN



Annette Kissel  
RN BSN



Kim Patterson  
RN BSN

Deborah Veach  
RN MSN





## ADMINISTRATIVE STAFF

### **Jensine Harmon, BA - Admission Specialist**

Jensine holds a Bachelor of Art in Psychology. She provides secretarial services and manages the admissions process at CASPN. The CASPN program enrolls students twice a year: approximately 60-65 students are admitted, in both the Spring and Fall for a total of 120 students annually. She manages files and attendance. This position requires customer service skills in a highly interpersonal environment, and works closely with the Financial Aid Specialist, and representatives from WIOA, Workforce Innovative Opportunity Act. The Admission Specialist manages statistical information of each class, ensures student file accuracy, and confidentiality. Transcripts are maintained as complete, accurate, and stored according to regulations. The Admissions Specialist has an integral role in student application for NCLEX-PN as per the IDFPR Administrative Code. The Admissions Specialist demonstrates a commitment to teamwork and other duties per the Admission Specialist job description.

### **Tina DeRosear, BA - Financial Aid Specialist**

Tina holds a Bachelor of Art in Psychology. Tina collaborates with students, WIOA case managers, and agencies regarding, entry into the CASPN Program, tuition, and costs, & financial aid. The Financial Aid specialist recognizes student eligibility for financial aid, manages federally mandated entrance and exit counseling to all students at CASPN, and maintains appropriate documentation. The Financial Aid Specialist has a close working relationship with Students, WIOA Workforce Initiative Opportunity Act Representatives to ensure accurate and timely disbursements of Financial Aid awards. The Financial Aid Specialist participates in annual state and federal audits.

### **Kristin Bender - Adult Education Secretary**

As the secretary for adult education, Kristin applies her skills in communication, computer use & technology to perform routine and diversified clerical duties. Kristin demonstrates a commitment to teamwork through committee participation, and working closely with the Admissions and Financial Aid specialist. Kristin maintains records for established procedures and guidelines that enhance the professional and efficient operation of the CASPN nursing program and the CACC Adult CNA program.



Jensine Harmon BA



Tina DeRosear BA



Kristin Bender

## STUDENTS

### GRADUATIONS AND AWARD WINNERS

There were two classes of students who graduated in the 2016-2017 school year, Class 118 and 119.

#### Class 118

Graduation for Class 118 was held on Friday, December 16, 2016 at Rochester High School for 60 students. Highlights of the graduation are as follows:

60 members of class 118 graduated December 16, 2016, and 60 students took their state board exam between January and March 2017. 58 graduates passed the exam for a 96.6% first time pass rate.

The national average pass rate for practical nursing students educated in the United States and taking the NCLEX exam for first time between October-March 2017 was 85%.

**Student Council:** The members of Student Council are chosen by their classmates at the beginning of Second Quarter. Their role while at CASPN is to be the collective voice of their peers and to assist in improving CASPN as a whole. Student Council Certificates were issued to the following:

Lacey Blosser  
Monique Cave  
Toby Haldeman  
Christine Shaffer

Riya Brittenstine  
Michaela Gomez  
Mallorie Pittsley  
Kristina Stewart

**CASPN Honor Roll Recipients:** The CASPN Honor Roll is determined at the end of third Quarter. Students are chosen based on their grade point average. Honor Roll recipients were:

Kristin Corcoran  
Bennetta Hood  
Angela Taylor

Shannon Damm  
Gabrielle Kil  
Lenore Taylor

**Florence Nightingale award recipient:** Nuretta Brown-Bell.

**Community service** projects included a cash donation to a charity chosen by class members.



## **Class 119**

Graduation for Class 119 was held on Friday June 23, 2017 at Rochester High School Auditorium.

55 members of class 119 graduated and 54 graduates took their state board exam between June and September 2016. 48 graduates passed the exam for a 88.89% first time pass rate.

The national average pass rate for practical nursing students educated in the United States and taking the NCLEX exam for first time during this time frame was 88% between April and September 2017.

**Student Council:** The members of Student Council are chosen by their classmates at the beginning of Second Quarter. Their role while at CASPN is to be the collective voice of their peers and to assist in improving CASPN as a whole. Student Council Certificates were issued to:

Lindsay Burnet	Dehna Day
Jessica Edwards	Tara Mayes
Christian Patterson	Savannah Ramage
Amber Renfro	Ellie Rickert
Kathryn Riva	Katherine Turley

**CASPN Honor Roll Recipients:** The CASPN Honor Roll is determined at the end of third Quarter. Students are chosen based on their grade point average. Honor Roll recipients:

Rachel Fickas	Amber Renfrow
Kathryn Riva	Katherine Turley
Skylar Turasky	

**Florence Nightingale award recipient:** Kathryn Riva

**Community service** projects included a cash donation to a local charity chosen by class members.



# ANNUAL STAKEHOLDER REPORT



---

## ANNUAL STAKEHOLDER REPORT

### STUDENT DEMOGRAPHICS

In addition to the program outcome indicators, CASPN tracks statistics regarding the demographic composition of each class as displayed in the table below:

Class Number	Age		Gender		Race		Residence location in miles from Springfield	
Class 115	18-29	42	Male	6	Caucasian	43	0- 25 miles	26
	30-39	18	Female	58	African American	16	25- 50 miles	18
	40-49	4			Other	5	50- 75 miles	6
	50+	0					>75 miles	14
Class 116	18-29	39	Male	5	Caucasian	36	0- 25 miles	21
	30-39	16	Female	54	African American	19	25- 50 miles	15
	40-49	4			Other	4	50- 75 miles	12
	50+	1					>75 miles	12
Class 117	18-29	41	Male	2	Caucasian	46	0- 25 miles	26
	30-39	26	Female	70	African American	22	25- 50 miles	22
	40-49	4			Other	4	50- 75 miles	16
	50+	1					>75 miles	8
Class 118	18-29	35	Male	1	Caucasian	40	0-25 miles	11
	30-39	23	Female	60	African American	15	25-50 miles	18
	40-49	3			Other	6	50-75 miles	15
	50+	0					>75 miles	13
Class 119	18-29	38	Male	4	Caucasian	45	0-25 miles	23
	30-39	19	Female	58	African American	16	25-50 miles	25
	40-49	4			Other	1	50-75 miles	8
	50+	1					>75 miles	6
Class 120	18-29	46	Male	2	Caucasian	43	0-25 miles	13
	30-39	15	Female	63	African American	20	25-50 miles	25
	40-49	4			Other	2	50-75 miles	14
	50+	0					>75 miles	12



## CLINICAL SITES

CASPN students are currently assigned to the following clinical sites for patient care experiences.

Clinical Site	Location
Abraham Lincoln Memorial Hospital	Lincoln IL
Auburn Nursing and Rehab	Auburn IL
Bridge Care Suites	Springfield IL
Concordia village	Springfield IL
Decatur Memorial Hospital	Decatur IL
Heritage Health	Litchfield IL
Jacksonville SNR	Jacksonville IL
Lewis Memorial Christian Village	Springfield IL
Lincoln Christian Home	Lincoln, IL
Lincoln Prairie Health Care	Springfield IL
McFarland Mental Health Center	Springfield IL
Memorial Medical Center	Springfield IL
Passavant Area Hospital	Jacksonville IL
Regency	Springfield IL
St. John's Hospital	Springfield IL
Taylorville Care Center	Taylorville IL
Taylorville Memorial Hospital	Taylorville IL
The Villas Senior Care	Sherman IL



## PROGRAM OUTCOMES

Capital Area School of Practical Nursing trends and analyzes statistics in the following categories to assess program outcomes:

- Completion Rates
- NCLEX-PN Pass Rates
- Graduate Program Satisfaction

## COMPLETION RATES

Class	Graduation Date	Beginning enrollment	Current enrollment	Number Graduated	Completion Rate
Class 115	June 2015	64	N/A	57	89.06%
Class 116	December 2015	60	N/A	51	85.00%
Class 117	June 2016	72	N/A	59	81.94%
Class 118	December 2016	60	N/A	57	95.3%
Class 119	June 2017	62	N/A	55	88.7%



## NCLEX PASS RATES

State licensure examination data are reported by the Illinois Department of Financial and Professional Regulation and list the number of candidates who successfully passed the NCLEX-PN examination on their first try.

Year	Attempted	Passed	Percentage
2009	105	89	85%
2010	172	158	92%
2011	166	141	85%
2012	125	109	87%
2013	112	105	94%
2014	115	110	96%
2015	112	104	93%
2016	106	98	92%
2017	114	107	92.75%



## JOB PLACEMENT

### CASPN Survey Response

Job Placement Rates				
Job Placement Rate per Class				
Class	Number of Surveys Distributed	Number of Surveys Returned	Job Placement Rate	Response Rate
Class 118	60	20	95%	33%
Class 119	55	13	100%	24%

### WIOA Survey Response

WIOA Job Placement Rates				
Class	Number of Surveys Distributed	Number of Surveys Returned	Job Placement Rate	Response Rate
Class 118	61	55	100%	60%
Class 119	pending	Pending	pending	pending

### Employers from CASPN Survey Response

Graduate Employers	
Class 118	Class 119
Heartland Health	Decatur Memorial Hospital
Heritage Health	SIU School of Medicine
Bickford Senior Living	Springfield Clinic
Aperion Care of Bloomington	Springfield Clinic
Christian Health Center Village Manor	Cedarhurst of Jacksonville
St. Clara's Manor	Snyder Village
Springfield Clinic	Victory Centre of Sierra Ridge
Sarah Bush Lincoln-Mattoon	Vonderlieth Living Center
Memorial Physicians services Koke Mill	Liberty Village of Clinton
Sharon Healthcare	Southwest Correctional Medical Group
Illinois Presbyterian Home	
Lincoln Prairie Children's Behavioral Health Hospital	
Safe Works Illinois	
CSL Plasma	

## FINANCIAL STATEMENT:

The CACC budget for 2016-2017 revealed a balanced budget. The Nurse Administrator manages the CASPN budget with the CACC Director. The CASPN Nurse Administrator works with faculty, staff, and students to identify needs, areas needing Improvement. The allocation of financial and physical resources helps to serve students, faculty and staff, while meeting success with program outcomes.

Students receive financial aid and WIOA sponsored funding. Students may also obtain funding from private and public resources. Some of the areas of funding through the state of Illinois are WIOA Workforce Innovation Opportunity Act, Pell Grant, and State of Illinois MAP grant.

Class	WIOA Workforce Innovation Opportunity Act	Pell Grant	State of Illinois MAP grant
Class 115	19/56	46/56	20/56
Class 116	35/51	48/51	30/51
Class 117	62/57	71/57	67/57
Class 118	28/60	49/60	37/60
Class 119	30/55	43/55	23/55



## FACILITY IMPROVEMENT



**Safety:** CACC safety policy protects and promotes safety and security for everyone on the CACC campus property. CACC has a safety committee that includes CACC administration and the CASPN Nurse Administrator. The safety committee meets to ensure the implementation of the safety policy, procedures, processes, and for continued improvement. The CACC Director and the CASPN Nurse Administrator have collaborated to enhance campus safety and security and classroom safety.

**Improved Emergency Warning Codes & Evacuation Maps:** A new crisis response plan for CACC and CASPN was implemented. In case of an emergency, the plan dictates an established chain of command, warning codes, and evacuation maps in classrooms, the computer lab, skills lab, and in the faculty office.

**Security:** All entrance doors to CASPN are secure with security cameras in place, and a full time Security Officer is on the CACC campus. Entrance doors can only be accessed with a key fob or ringing the door-bell for CASPN staff to open the door. The door is opened electronically from the CASPN office where the video security camera is monitored, or it can be physically opened by a CASPN employee.

**Parking Security:** The Campus parking lot has a new blacktop surface. New parking permits are issued to staff and faculty, and CACC security personnel provide onsite monitoring of the parking lot. The CASPN parking lot is monitored by UIS and LLCC Campus police for heightened security.



## PROJECTS AND ACCOMPLISHMENTS

**Anniversary:** 60 years of practical nursing education at CASPN was celebrated in 2017. Faculty review of the CASPN mission, vision, and philosophy was an essential first step to the consideration of current and future growth. The 60 year anniversary was identified as a time for program development. The Nurse Administrator and faculty look forward to the continued growth opportunities at CASPN.

**ACEN Accreditation:** CASPN values the accreditation process as it leads to continuous improvement. CASPN hosted a site visit for continued accreditation with ACEN, Accreditation Commission of Education in Nursing in October 2016. The Nurse Administrator and faculty have engaged in the opportunity to improve and meet the current needs and those of the future.

**Technology:** The student computers in the computer lab receive routine ongoing updates and replacements. 65 chrome books have been provided for each classroom. Also Faculty was issued chrome books to help facilitate the access to internet resources in the clinical experience.

**Website Development:** The CASPN website has been updated to be user friendly, and offer ease of navigation. New online processes include online applications for CASPN, registration for the TEAS entrance exam, transcript request & CPR course registration. CASPN forms are easily accessible for students and faculty. Professional faculty photos with contact information are available. There is a new Alumni tab to stay in touch, and a job board tab for employer job posting.

**CASPN Committees:** Curriculum, Skills lab, Retention, Career Fair, Advisory, and Ad hoc curriculum meetings have been successfully implemented with an emphasis on the change processes to meet the demands of technology that continues to drive new innovative processes, or new ways of doing things.

**Adaptive quizzing:** Elsevier adaptive quizzing is utilized in the classroom with the chrome books. This style of quizzing is used on the NCLEX PN licensure exam, and helps to further prepare students for NCLEX success.

**Curriculum Map:** ACEN accreditors recommended improvement of the current CASPN End of program student learning outcomes. Faculty has developed and updated the CASPN End of program student learning outcomes that are reflective of current professional standards. The Nurse Administrator and faculty look forward to the development of a curriculum map that aligns with the new End of Program student learning outcomes.

**Skills Lab:** The Nurse Administrator and faculty identify student needs and request equipment supplies and manikins as required for simulation in the skills lab. Utilizing these resources, students have the opportunity to develop clinical skills with repeated and deliberate practice.

**CSFO, Clinical Scenario Float Out:** CASPN strives to ensure that the end of program student learning outcomes, as well as course outcomes is met. Students attend a clinical scenario float out day one day per quarter that includes discussion and activities of clinical skills, and decision making that is based on professional standards. End of program Student Learning outcomes, current standards of care are threads throughout the CSFO day.

**CPR Courses:** CASPN offers CPR / BLS, basic life support courses for prospective and current students, faculty, and staff. The courses can be easily accessed for registration on the CASPN website at [www.caspn.edu](http://www.caspn.edu).

**Career Fair:** The annual CASPN career fair surveys reveal a successful event that could be improved by expanding to a semiannual event where each class is represented just prior to graduation. An additional Career Fair is planned for Fall 2017 as a pilot study.

**Advisory Committee:** The annual advisory committee meeting attendance has improved in 2017. The advisory committee meeting date & time was changed to immediately follow the Annual Spring Career Fair. The luncheon meeting was shared by both internal and external stakeholders. In this collaborative meeting, information was shared for the benefit for all. The new date and time for the annual Advisory committee meeting was confirmed by positive survey results.

**Student Council:** Student council members are elected by their peers in second quarter. They serve as the collective voice for the CASPN student body. Student council members have participated in CASPN student and leadership activities. Student council members participated in monthly student council meetings, faculty meetings, and the annual advisory meeting giving student input and receiving feedback. Student council members must be in good academic standing, and model leadership behaviors.

**Adult Education Secretary:** An Adult Education Secretary position was added to improve CASPN communication with prospective and current student needs. The Adult Education Secretary assists with inquiries about the CASPN program and requirements for admission.



## GOALS FOR 2017-2018

**ACEN Accreditation:** Follow up reports for ACEN continued accreditation process will be developed with noted improvements as required for ongoing accreditation. The goal is to have a successful completion of the ACEN recommended improvements and continued accreditation process by October 2018.

**AdvancedED Accreditation:** Follow up reports for Advanced Ed/ NCA/CASI,(North Central Association/ and ACEN will be developed with noted improvements as required for ongoing accreditation. The goal is to have successful completion of the continued accreditation process by June 2018.

**Curriculum Map:** Further development of the Curriculum map, and implementation date of February 2018.

**Graduate Survey Response:** CASPN utilizes information for data driven decision making. Faculty and staff are committed to improved response rates to improve accuracy of data analysis, and trends required for decision making. Initiatives include increased survey response time, by adding a personal phone call, paper surveys through the United States postal service, emails, will be made to graduates 6-12 months after graduation. The goal is to have increased response rates by 2018, and ongoing continuous improvement.

**Job Placement data:** CASPN values relationships with stakeholders. The WIOA Workforce Innovative Opportunity Act representatives have a close working relationship with CASPN students and staff. WIOA job placement data, when available, provides improved data collection, analysis, and decision making for program outcomes.

**Expanded Clinical Day:** CASPN faculty and student feedback request flexibility with clinical scheduling. The consideration of expanded clinical days from 8 hours to 10 hour days has led to an implementation plan. The goal is to provide a more flexible and manageable schedule for student and faculty success by December 2017.

**Systematic Evaluation Plan:** Continued and ongoing use of the CASPN Systematic Evaluation Plan that aligns with the review of aggregated data for analysis and trending of program outcomes.

## CASPN INFORMATION

Capital Area School of Practical Nursing  
2201 Toronto Road  
Springfield Il 62712  
Tel 217-585-1215  
Fax 217-585-2165  
[www.caspn.edu](http://www.caspn.edu)

