
CAPITAL AREA SCHOOL OF
PRACTICAL NURSING

ANNUAL STAKEHOLDER REPORT

2017-2018



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TO OUR STAKEHOLDERS

WELCOME TO THE 2017-2018 ANNUAL STAKEHOLDER REPORT FROM CAPITAL AREA SCHOOL OF PRACTICAL NURSING.

Once again, we are sharing our progress and accomplishments at Capital Area School of Practical Nursing (CASPN). We are very proud of our students and faculty and are pleased to share the highlights of our year. It is rewarding to reflect on what we have achieved, and we look forward to even greater accomplishments in the year ahead. Thank you for your interest in CASPN.

Dianne Hacker, MSN, RN, CNE
Nurse Administrator

About CASPN

Capital Area School of Practical Nursing, CASPN, was established in 1957 under the requirements of the Illinois Department of Registration and Education. CASPN enrolled the first Class in March 1958. The program was sponsored by the Springfield Public School District #186, Board of Education, and the State Department of Vocational Education. The program was established at the request of, and in cooperation with, St. John's Hospital and Memorial Hospital of Springfield as a 1+1 program. Division Nine of the Licensed Practical Nurse Association of Illinois (LPNAI) gave loyal support to the organization of the program. On July 1, 1977, the nursing program was moved to the Capital Area Vocational Center (now known as the Capital Area Career Center (CACC)). The Springfield School of Practical Nursing underwent a name change and it is now Capital Area School of Practical Nursing (CASPN). At this time it became an adult post-secondary program. CASPN is the only adult vocational program at the high school career center. CASPN is located in Springfield Illinois, on the campus of it's governing organization Capital Area Career Center, CACC. The nursing program consists of 1330 hours of instruction in both classroom and clinical settings to prepare students to take the NCLEX licensing examination to become Licensed Practical Nurses (LPN's). The CASPN Mission guides our Philosophy and supports the overall Mission of the Capital Area Career Center.

CACC Mission Statement

"To provide students the opportunity to pursue career choices, to develop employability through technical and workplace skills, to transition into employment or post-secondary education, and to prepare for life-long learning."

CASPN Mission Statement

"To provide quality educational opportunities for students to develop the knowledge, skills and attitudes necessary to succeed and advance in the nursing profession while serving a culturally diverse community in a variety of healthcare settings."

CASPN Philosophy

Nursing practice is grounded in the biological, psychological, sociological, and spiritual sciences. It is devoted to promoting, maintaining, and restoring the health of individuals, families, and selected groups as well as supporting a peaceful, dignified death.

Licensed Practical Nurses (LPN's) are members of the health care team and as such, care for diverse individuals and families across the lifespan in a variety of inpatient and community-based settings by providing culturally sensitive, individualized, client centered care.

Licensed Practical Nurses recognize that interdisciplinary collaboration among the health care team is critical to delivering safe, quality client care. Application of evidence based practice, and quality improvement require skills in communication and client care technology. These skills are essential to the delivery of quality care while ensuring safety. Nursing values guide interactions with individuals, families, and the health care team.

LPNs demonstrate professional conduct by exhibiting accountability for their actions, practicing within their scope of practice, and assuming legal responsibility for the care they provide. LPNs uphold their commitment to the public by adhering to an established code of ethics which provides a context for making judgments and offers guidelines for maintaining professionalism.

The major roles of the LPN include provider of nursing care, coordinator of client care, and member of the nursing profession. As providers of care, LPNs promote wellness, identify current and emerging client problems, and function as advocates for individuals, families, and selected groups. In addition, LPNs manage client care using clinical judgment, incorporating the nursing process and caring as essential tools. As coordinators of care, LPNs communicate, collaborate, and provide leadership within the interdisciplinary health care team to promote and maintain client health and ensure continuity of care. They provide client education to achieve positive clinical outcomes. As members of the profession, LPNs are accountable for maintaining professionally established standards of nursing practice, adhering to practice regulations specified by each respective state, as well as adhering to established legal and ethical directives.

Lifelong learning is a means of assuring that practice is continually based on current knowledge. In addition, continued formal education provides an opportunity for personal advancement within the profession.

GOVERNANCE

Capital Area School of Practical Nursing is governed by the Governing Board of CACC. The funding for CASPN is provided by student tuition and the Illinois Community College Board (ICCB) grant. The program is overseen by a full-time Nurse Administrator. The Nurse Administrator is supported by the Clinical Skills Lab Coordinator, and Nursing Faculty. The CASPN Nurse Administrator is further supported by the Admissions Specialist, the Financial Aid Specialist, and the Adult Education Secretary.

LICENSE & ACCREDITATION

The CASPN program is licensed by the IDFPR, Illinois Department of Financial and Professional Regulation. The CASPN program is currently and has been continually accredited by the North Central Association/Commission on Accreditation and School Improvement, (NCA/CASI), for post-secondary school accreditation, and by the Accreditation Commission for Education in Nursing, (ACEN). ACEN accredited programs are recognized by the U.S. Department of Education, and is the gatekeeper for CASPN Title IV funding that provides student access to financial aid.

The North Central Association/Commission on Accreditation and School Improvement
(NCA/CASI)



<http://www.advanc-ed.org>
9115 West Side Parkway
Alpharetta, GA 30009

The Accreditation Commission for Education in Nursing
(ACEN)



3343 Peachtree Road NE, Suite 850
Atlanta, Georgia 30326
Phone: (404) 975-5000
www.acenurinsg.org

ADMINISTRATION

NURSE ADMINISTRATOR

Dianne Hacker RN, MSN, CNE

Dianne has held the position of CASPN Nurse Administrator since July 2016. She is a Certified Nurse Educator and holds a Master of Science in Nursing from Southern Illinois University. She is experientially qualified for the role based on her work history. Dianne has experience as an ICU Burn Trauma RN at Memorial Medical Center. She is an Instructor for the Certified Nursing Assistant program at Lincoln Land Community College. She has held past leadership roles and has current membership in Sigma Theta Tau International Honor Society of Nursing. Dianne has been a member of the CASPN faculty from May 1994 to July 2016, when she accepted the position of Nurse Administrator.

CLINICAL SKILLS LAB COORDINATOR

Amy Niehaus RN MSN

Amy has been in the role of the Clinical Skills Lab Coordinator position at CASPN since Dec. 2017. She holds a MSN & BSN from Southern Illinois University in Edwardsville. Amy is experientially qualified as she has worked in the areas of critical care, pre and post-operative care, medical-surgical nursing and education.

ADMINISTRATION



Dianne Hacker



Amy Niehaus

FACULTY

Full-time faculty

Karen Durr, RN BSN

Karen is the classroom and clinical instructor for Fundamentals of Nursing and Medical Surgical Nursing I. Karen graduated with a BSN from Sangamon State University. She has experience as a Medical-Surgical staff nurse at Memorial Medical Center in Springfield, and has worked as a Nurse Manager at Southern Illinois University school of Medicine, SIU. Karen has been a CASPN Clinical Instructor since 2011, and a full time CASPN faculty member since July 2016.

Gloria Eppley, APRN, CNS

Gloria is a classroom and clinical instructor for Maternal Newborn Nursing, Nursing Care of Children, and Mental Health. She has been a full time member of the CASPN faculty since 2002. Gloria received a bachelor's degree in nursing from Truman State University and a master's degree in nursing from Indiana University. She is an Advanced Practice Registered Nurse and has experience as a Clinical Nurse Specialist on the Family Maternity Unit at Memorial Medical Center in Springfield IL.

Megan Hackett, RN MSN

Megan is a full time classroom & clinical instructor for Medical Surgical Nursing II, and Leadership. Megan has been at CASPN since July 2015. She received a BSN from Millikin University and an MSN with a specialty in Nursing Education from Western Governors University. Megan has previous work experience as a Medical Surgical IMC RN at Memorial Medical Center in Springfield IL.

Kim Patterson RN BSN

Kim is the classroom and clinical instructor for Anatomy and Physiology with Normal Nutrition, and for Medical Surgical Nursing I. She received her BSN from University of Illinois, Springfield. Kim has experience working as a Burn and ICU nurse, Nurse Manager, and Education Coordinator at Memorial Medical Center. She has experience in Long term care as a Director of Nursing at Lewis Memorial Christian Village in Springfield. Kim has experience as a CASPN Clinical Instructor prior to becoming a full time CASPN faculty member in August 2017.

Jeanne Skube RN BSN MS

Jeanne is the Accreditation Coordinator and works in the area of program development. This role includes Continuous Improvement, Survey development and dissemination, Instructor of Clinical Scenario Float-outs, Coordinator for Career Fairs & Advisory Committee meetings, Accreditation and Stakeholder reports. Jeanne received a BSN from Mac Murray College, and an MS in Management of Organization Behavior from Benedictine University. Work experience includes areas of Medical Surgical, Emergency, and Home Health at Memorial Medical Center / Memorial Health System in Springfield IL. Jeanne has

been a CASPN Clinical Instructor since 2009, has worked as a full time member of the CASPN Faculty since 2013.

FULL TIME FACULTY



Karen Durr



Gloria Eppley



Megan Hackett



Kim Patterson



Jeanne Skube

PART TIME FACULTY



Ryan Coady
RN MSN CMSRN



Linda Cockerill
RN BSN MS



Kelsey Heckrodt
RN BSN



Jeff Hickman
RN BSN



April Howard
RN MSN



Annette Kissell
RN BSN



Tauna Lummis
RN BSN



Deborah Veach
RN MSN

ADMINISTRATIVE STAFF

Jensine Harmon, BA, Admission Specialist

Jensine holds a Bachelor degree in psychology. She provides secretarial services and manages the admissions process at CASPN. The CASPN program enrolls students two times a year: approximately 60-65 students are enrolled into each Spring and Fall class for a total of 120 students annually. This position requires customer service skills in a highly interpersonal environment, to work closely with the Financial Aid Specialist, and representatives from Workforce Innovative Opportunity Act, (WIOA). The Secretary/Admission Specialist manages statistical information of each class, ensures student file accuracy, and confidentiality. Transcripts are maintained as complete, accurate, and stored according to regulations. The Secretary/Admissions Specialist has an integral role in student application for the NCLEX-PN as per the IDFPR Administrative Code. The Admissions specialist demonstrates a commitment to teamwork and other duties per the Admission Specialist job description.

Tina DeRosear, BA, Financial Aid Specialist

Tina holds a bachelor degree in psychology. Tina collaborates with students, WIOA case managers, and agencies regarding, entry into the CASPN Program, tuition, and costs, & financial aid. The Financial Aid specialist recognizes student eligibility for financial aid, manages federally mandated entrance and exit counseling to all students at CASPN, and maintains appropriate documentation. The Financial Aid Specialist has a close working relationship with Students and WIOA representatives to ensure accurate and timely disbursements of Financial Aid awards. The Financial Aid Specialist participates in annual state and federal audits.

Kristin Bender, Adult Education Secretary

As the secretary for adult education, Kristin applies her skills in communication, computer use & technology to perform routine and diversified clerical duties. Kristin demonstrates a commitment to teamwork through committee participation, survey disbursement and data collection. She works closely with the Admissions and Financial Aid specialist and Accreditation Coordinator. Kristin administers and Proctors the CASPN entrance exams on a regularly scheduled basis. She maintains records for established procedures and guidelines that enhance the professional and efficient operation of the CASPN nursing program and the CACC Adult CNA program.

ADMINISTRATIVE STAFF



Jensine Harmon



Tina DeRosear



Kristin Bender

STUDENTS

GRADUATIONS AND AWARD WINNERS

There were two classes of students who graduated in the 2017-2018 school year, Class 120 and 121.

Class 120

Graduation for Class 120 was held on Friday, December 16, 2017 at Rochester High School for 62 students. Highlights of the graduation are as follows:

62 members of class 120 graduated and were prepared to take the State Board exam for a Licensed Practical Nurse. 62 CASPN graduates took the Illinois State Board exam, between December 2017 and March 2018. 58 graduates passed the State Board exam for a 94% first time pass rate. Two CASPN graduates repeated the test for a second time and passed.

The National average pass rate for practical nursing students educated in the United States and taking the NCLEX exam for first time between October 2017 - March 2018 is 87%. The State of Illinois average pass rate is 88%.

Student Council

The members of Student Council are chosen by their classmates at the beginning of Second Quarter. Their role while at CASPN is to be the collective voice of their peers and to assist with improving CASPN as a whole.

Nathaniel Asiamah	Alayna Mesnard
Melissa Moore	Arianne Dawson
Brittany N. Farris	Francine Maxwell
Meaghann Mitchell	Mikayla Snow
Keirstyn Watkins	

CASPN Honor Roll Recipients

The CASPN Honor Roll is determined by grade point average at the end of Fourth Quarter.

Kierstyn Watkins - 4.0	Joshua Anders - 3.88
Hayley Callahan - 3.84	Lyndsey Mason - 3.74
Kiana Strauthers - 3.59	Mikayla Snow - 3.58

Florence Nightingale award recipient

Lyndsey Mason

Class 121

Graduation for Class 121 was held on Friday, June 22, 2018 at Rochester High School for 54 students. Highlights of the graduation are as follows:

54 members of class 121 graduated and are prepared to take the State Board exam for a Licensed Practical Nurse. 54 CASPN graduates took the Illinois State Board exam, between June 2018 and October 2018. 49 graduates passed the state board exam for a 91% first time pass rate. Two CASPN graduates repeated the test for a second time and passed.

The National average pass rate for practical nursing students educated in the United States and taking the NCLEX exam for first time between April 2018 - September 2018 is 89%. The State of Illinois average pass rate is 90%.

Student Council

The members of Student Council are chosen by their classmates at the beginning of Second Quarter. Their role while at CASPN is to be the collective voice of their peers and to assist in improving CASPN as a whole.

Delanda Hines	Josie Cassidy
Sara Yacup	Tracy Blair
Victoria Boggs	Kelly Masterson
Brittany Mitchell	Fatmah Qattoum
Brandi Rabida	Marissa Sangster

CASPN Honor Roll Recipients

The CASPN Honor Roll is determined by grade point average at the end of Fourth Quarter.

Nicole McDonnough - 4.0	Marissa Sangster - 4.0
Sara Yacup - 4.0	Brittany Zimmerman - 4.0
Destiny Steinkamp - 3.8	

Florence Nightingale award recipient

Daniel Gordon

STUDENT DEMOGRAPHICS

In addition to the program outcome indicators, CASPN tracks statistics regarding the demographic composition of each class as displayed in the table below:

Class Number	Age	Gender	Race	Residence location in miles from Springfield
Class 115	18-29 42	Male 6	Caucasian 43	0- 25 miles 26
	30-39 18	Female 58	African American 16	25- 50 miles 18
	40-49 4		Other 5	50- 75 miles 6
	50+ 0			>75 miles 14
Class 116	18-29 39	Male 5	Caucasian 36	0- 25 miles 21
	30-39 16	Female 54	African American 19	25- 50 miles 15
	40-49 4		Other 4	50- 75 miles 12
	50+ 1			>75 miles 12
Class 117	18-29 41	Male 2	Caucasia 46	0- 25 miles 26
	30-39 26	Female 70	African American 22	25- 50 miles 22
	40-49 4		Other 4	50- 75 miles 16
	50+ 1			>75 miles 8
Class 118	18-29 35	Male 1	Caucasian 40	0-25 miles 11
	30-39 23	Female 60	African American 15	25-50 miles 18
	40-49 3		Other 6	50-75 miles 15
	50+ 0			>75 miles 13
Class 119	18-29 38	Male 4	Caucasian 45	0-25 miles 23
	30-39 19	Female 58	African American 16	25-50 miles 25
	40-49 4		Other 1	50-75 miles 8
	50+ 1			>75 miles 6
Class 120	18-29 46	Male 2	Caucasian 43	0-25 miles 13
	30-39 15	Female 63	African American 20	25-50 miles 25
	40-49 4		Other 2	50-75 miles 14
	50+ 0			>75 miles 12
Class 121	18-29 34	Male 2	Caucasian 32	0-25 miles 15
	30-39 15	Female 53	African American 18	25-50 miles 18
	40-49 4		Other 5	50-75 miles 16
	50+ 1			>75 miles 7

CLINICAL SITES

CASPn students are currently assigned to the following clinical sites for patient care experiences.

Clinical Site	Location
Auburn Rehabilitation & Health Care Center	Auburn IL
Abraham Lincoln Memorial Hospital	Lincoln IL
The Bridge Care Suites	Springfield IL
The Christian Village	Lincoln IL
Decatur Memorial Hospital	Decatur IL
Fair Havens Christian Home	Decatur IL
Heritage Health	Litchfield IL
Heritage Health	Springfield IL
Hickory Point Christian Village	Forsythe IL
Jacksonville Skilled Nursing and Rehab Center	Jacksonville IL
Lewis Memorial Christian Village	Springfield IL
Lincoln Prairie Behavioral Health Center	Springfield IL
McFarland Mental Health Center	Springfield IL
Memorial Medical Center & Physician Services	Springfield IL
Regency	Springfield IL
Springfield Clinic	Springfield IL
St. Clara's Manor	Lincoln
St. John's Hospital	Springfield IL
The Villas Senior Care Community	Sherman IL

PROGRAM OUTCOMES

Capital Area School of Practical Nursing trends and analyzes statistics in the following categories to assess program outcomes:

- Completion Rates
- NCLEX PN Pass Rates
- Job Placement Rates

COMPLETION RATES

Completion Rates by Class

Class	Graduation Date	Beginning enrollment	Current enrollment	Number Graduated	Completion Rate
Class 116	December 2015	61	N/A	51	83.6%
Class 117	June 2016	71	N/A	59	83%
Class 118	December 2016	65	N/A	60	92%
Class 119	June 2017	62	N/A	54	87%
Class 120	December 2017	65	N/A	62	95%
Class 121	June 2018	65	N/A	54	83%

NCLEX PASS RATES

State licensure examination data are reported by the Illinois Department of Financial and Professional Regulation and list the number of candidates who successfully passed the NCLEX -PN examination on their first try.

NCLEX Pass Rates by Year

Year	Attempted	Passed	Percentage
2016	110	101	92%
2017	114	106	93%
2018	116	107	92%

NCLEX Pass Rates by Class

Class	Attempted	Passed	Percentage
116	51	46	90%
117	59	55	93%
118	60	58	97%
119	54	48	89%
120	62	58	94%
121	54	49	91%

JOB PLACEMENT

CASPN Respondents Job Placement

Job Placement Rates				
CLASS	NUMBER OF SURVEYS DISTRIBUTED	NUMBER OF RESPONSES	RESPONSE RATE	JOB PLACEMENT RATE
115	57	36	63%	94%
116	51	8	16%	100%
117	59	25	42%	96%
118	60	56	93%	100%
119	54	43	79%	100%
120	62	33	53%	100%

Employers from CASPN Survey Response

Graduate Employers	
Class 120	Class 121
Aperion Care	Aperion Care
The Arbors at Centennial Pointe	Bright Star Care Home Health
Bickford House	Lewis Memorial Christian Village
Bright Star Care Home Health	Logan County
Concordia Village	Memorial Health System
Covenant Care Sunrise	Pana Community Hospital
Gateway Foundation	Prairie Rose Health Care Center
Generations at Columbus Park	Riverview Manor Care
Good Shephard Hospital	Springfield Clinic
Heartland Health Care	Unlimited Development Inc (Long Term Care)
Havana Health Care Center	Villa Healthcare East
Heritage Health	
Hope Learning Academy	
Lutheran Hillside Village	
Memorial Health System	
Riverview Senior Living	
School District	
Serenity Assisted Living	
Unity Point Health Urgent Care	
Villa Healthcare West	

FINANCIAL STATEMENT

The CACC budget for 2017-2018 revealed a balanced budget. The Nurse Administrator manages the CASPN budget with the CACC Director. The CASPN Nurse Administrator works with faculty, staff, and students to identify needs, and areas of improvement. The allocation of financial resources help to better serve students, faculty and staff, while meeting success with student learning outcomes, and the CASPN program outcomes. Students receive financial aid and WIOA sponsored funding. Students may also obtain funding from private and public resources. Some of the areas of funding through the state of Illinois are WIOA Workforce Innovation Opportunity Act, Pell Grant, and State of Illinois MAP grant.

Areas of funding per class/beginning enrollment

Class	WIOA Workforce Innovation Opportunity Act	Pell Grant	State of Illinois MAP grant.
119	33/62	50/62	27/62
120	41/65	50/65	46/65
121	49/65	50/65	20/65
122	50/65	56/65	47/65

FACILITY IMPROVEMENT

CASPN Commons Students interact outside the classrooms in the CASPN Commons area. This area has been enhanced with a freshly painted coordinated color scheme. New signage with the CASPN Mission Statement and the End of Program Student Learning Outcomes has also been added to the area. There are 15 round dinning tables and 60 chairs, 10 microwaves and 2 refridgerators, and 60 lockers for student use.

Classroom Improvements: Classrooms have been improved with freshly painted coordinated color schemes, 22 new tables, and 66 new chairs. Audio visual equipment has been updated for an optimal teaching learning experience. Chrome Books are assigned to each student and used with Elsevier Adaptive Quizzing, ATI tutorials, and practice exams.

Office Space Improvements: Improvement of office space at CASPN has been made for faculty and supportive staff. New paint, carpet, and lights have enhanced the faculty office areas. These improvements include an enclosed desk area with windows & doors that provide privacy for both students and faculty.

Security Lock Down: Continuous Improvement in the area of safety has led to improved processes for a potential school lock down. These processes have been implemented & documented for the provision of safety for all.

Safety: CACC safety policy protects and promotes safety and security for everyone on the CACC campus property. CACC has a safety committee that includes CACC administration and the CASPN Nurse Administrator. The safety committee meets to ensure continuous improvement through implementation of the safety policy, procedures, and processes. New phones with emergency code numbers have been implemented in the classrooms, computer lab, clinical skills lab, and can be used for overhead security announcements. Two way radio's have been implemented for communication of safety and security.

Improved Emergency Warning Codes & Evacuation Maps: A new crisis response plan for CACC and CASPN was implemented in 2017. In case of an emergency, the plan dictates an established chain of command, warning codes, and evacuation maps in classrooms, the computer lab, skills lab, and in the faculty office. In addition two way radios have been provided for all staff members to support secure and uninterrupted communication should an event occur. These safety measures are continuously monitored and improved upon by CACC safety committee.

Security: CASPN ensures safety with utilization of an electronic security system. Entrance doors can be accessed only with a key fob or by ringing the door bell. The door is monitored with a security camera and electronically opened from the CASPN office. The door can also be physically opened from the interior building.

Parking Security: Parking permits are required for CACC staff and faculty. Parking permits have been upgraded to a small CASPN logo that is placed on the driver's side rear window. The parking permits are issued to faculty, staff, & students. CACC security personnel provide onsite monitoring of the parking lot. The CASPN parking lot is also monitored by the LLCC, & UIS campus security.

PROJECTS AND ACCOMPLISHMENTS

End of Program Student Learning Outcomes: CASPN has revised and implemented new End of Program Student Learning Outcomes. The End of Program Student Learning outcomes are based on professional standards & regulations that the CASPN curriculum builds to. A curriculum map has been developed and implemented to show alignment of curriculum and the end of program student learning outcomes. The end of program student learning outcomes were introduced and discussed with CASPN Communities of Interest at the Annual Advisory Committee Meeting in May 2018. Feedback from the Communities of Interest is integral to the success of CASPN program outcomes, accreditation standards, and employer satisfaction.

Anniversary: The school of Practical Nursing was organized in December 1957 under the Illinois Department of Registration and Education. The first CASPN class was enrolled on March 10, 1958. The 60 year anniversary is a celebration of continued growth and development. The Nurse Administrator, faculty, and staff look forward to continued growth opportunities within the community and with all Stakeholders.

ACEN Accreditation: CASPN values the accreditation process as it leads to continuous improvement that supports the CASPN Mission. The CASPN accreditation follow up report has been developed with noted improvements. The Accreditation Commission for Education in Nursing, "ACEN", onsite visit is scheduled for October 2018.

AdvancED Accreditation: CASPN maintains a post-secondary school accreditation with North Central Association Commission on Accreditation and School Improvement (AdvancED NCA/CASI). CASPN holds a 6 year AdvancED NCA/CASI accreditation through June 2021.

Technology Improvements: Computers are upgraded on a continuous basis for CASPN students, faculty and staff. Tablets will be issued to students in Class 123. The tablets are intended to provide quick easy access to reference material through online professional sites.

Technology Upgrade: CASPN Computer lab and Classroom computers are continuously monitored to implement the most recent updates. The project management tool "Smart-Sheet" has been upgraded to facilitate management of CASPN projects, events, and organizational processes. Smart Sheet capabilities provide an opportunity to implement technology, streamline processes, and communication with all stakeholders.

Website: Continuous improvement is ongoing for functionality and ease of use of the CASPN website. The CASPN website has been updated to be user friendly, and offer ease of navigation. Online processes include applications for the CASPN program, the TEAS entrance exam, transcript request & CPR course registration. CASPN forms are easily accessible for students and faculty. The CASPN website Job Board is used by employers for job posting, alumni and current students who are job seeking.

CASPN Committees: CASPN committee meetings are scheduled throughout the year. Curriculum, Faculty, Skills lab, Admission and Retention, Career Fair, Advisory, and Ad hoc committee meetings are scheduled throughout the year. The meetings provide the opportunity to review and discuss the need for maintenance and or change in the CASPN program. Review, discussion, and analysis of aggregated data drives decision making at the course and program level. Archived committee meeting minutes are utilized as part of the CASPN continuous improvement process.

Curriculum Map: The Nurse Administrator and Faculty have developed a curriculum map that aligns with the new End of Program Student Learning Outcomes. The new end of program student learning outcomes were formally implemented February 2018, and were clearly articulated and discussed with CASPN communities of interest at the May 2018 Advisory Committee meeting. Professional expert consultation was utilized for development of the CASPN curriculum map.

Skills Lab: The Clinical Skills lab is continuously improved with updated equipment and supplies as needed to achieve Student Learning Outcomes. The Nurse Administrator and faculty identify student needs and request equipment, supplies, and manikins as required for simulation in the skills lab. Utilizing these resources, students have the opportunity for repeated deliberate practice and developmental progression of clinical skills

Expanded clinical day: CASPN faculty and student feedback requested flexibility with clinical scheduling. The consideration of expanded clinical days from 8 hours to 10 hour days has led to an implementation plan. CASPN provides a more flexible and manageable schedule for student and faculty success as noted per student and faculty feedback.

CSFO, Clinical Scenario Float Out: CASPN strives to ensure that the end of program student learning outcomes are met. One day per quarter, students attend a clinical scenario float out day at the CASPN skills lab. The float out day provides an opportunity for the integration of knowledge & skills with professional standards that support the end of program student learning outcomes.

CPR Courses: CASPN continues to offer CPR/BLS, basic life support courses for prospective and current students, faculty, staff, and the general public. The courses can be easily accessed for registration on the CASPN website at www.caspn.edu.

Career Fair: The first Fall Career Fair in November 2017 was well received from all stakeholders. CASPN now hosts a Career Fair two times a year, in the Fall and Spring. Each graduating class has an opportunity to meet with employers, engage in a trial interview and prepare for entry into the workforce. The Spring Career Fair is followed by the Annual Advisory Committee Meeting.

Advisory Committee: The annual advisory committee meeting in May 2018 had a favorable attendance. The luncheon meeting was shared by both internal and external CASPN stakeholders. The newly implemented End of Program Student Learning Outcomes, and the Curriculum Map were discussed with CASPN Stakeholders. Stakeholders shared their organizational information and gave input of ways to collaboratively meet the needs of both CASPN and the community.

Student Council: Student council members are elected by their peers in second quarter. They serve as the collective voice for the CASPN student body. Student council members participate in CASPN student and leadership activities such as student council meetings, faculty meetings, and the annual advisory meeting. The student council representatives give a progress report, and provides student input and or suggestions at the meetings. Student council members must be in good academic standing, and model leadership behaviors.

Graduate Survey Response: CASPN utilizes information for data driven decision making. Faculty and staff are committed to increase response rates to improve accuracy of the CASPN Graduate survey data. Initiatives include sending paper surveys with a self addressed stamped envelope through the United States postal service, and by email. A personal phone call is also made when the survey is unanswered. An increased response rate has been noted with these implementations.

Job Placement data: CASPN values relationships with stakeholders. CASPN has implemented measures to continuously improve the response rates of job placement after graduation. Multiple methods are used to obtain data, such as surveys, social media, and WIOA reports. The Job board on the CASPN website is also used by employers and alumni, to increase response rates.

Systematic Evaluation Plan: The SEP supports data driven decision making at the program level and helps to meet accreditation standards. CASPN utilizes a Systematic Evaluation Plan, SEP, for continued and ongoing review of aggregated data, trends, analysis, and discussion for decision making.

GOALS FOR 2018-2019

ACEN Accreditation: The CASPN goal for ACEN Accreditation is to have successful completion of the ACEN recommended improvements. The ACEN site visit is scheduled for October 2018.

Security: Two way radios will be provided for all staff members to increase secure uninterrupted communication should an event occur. We look forward to this new process as a safety and security benefit.

Curriculum Map: Further use and development of the Curriculum map.

Graduate Survey Response: The CASPN goal is to have improved graduate response rates by 2018, and ongoing for continuous improvement in this area. Faculty and staff are committed to improved response rates to improve accuracy of data analysis, and trends required for program decision making.

Job Placement data: CASPN goal is for continued improvement in the accuracy of job placement data. Social Media and WIOA data both provide graduate job placement data that improves accuracy of Job Placement rates.

Systematic Evaluation Plan: Continued and ongoing review of aggregated data, analysis, and trending for decision making. Continued and ongoing use of the CASPN Systematic Evaluation Plan, that supports data driven decision making for required program outcomes.

Technology: CASPN has implemented the use of tablets to meet student learning outcomes. CASPN has goal for student satisfaction with the utilization of tablets. CASPN has upgraded Smart Sheet software for efficiency ease of communication with external stakeholders, for efficiency of CASPN processes, and continuous improvement.



CASPN INFORMATION

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